



Call for Sites Summary of Requirements (2023)

Call for Sites Consultation

The Council are looking for sites for a variety of uses to meet development needs for the next Huntingdonshire Local Plan.

We are looking for a variety of sites capable of accommodating various uses such as residential, employment, commercial, retail, green infrastructure, renewable energy, flood mitigation and infrastructure development.

For residential and employment uses, please submit sites that are capable of delivering 5 or more dwellings or economic development on sites of 0.25 hectares (or 500 square metres of floor space) and above in line with the thresholds in the National Planning Practice Guidance.

This is the primary Call for Sites consultation for this Local Plan. It is imperative that if you wish to have a site considered for allocation in the Local Plan that you submit it during this consultation.

Please note that the submission of a site only means that the site will be considered and assessed as to whether it has potential to be suitable for future development. This does not guarantee that it will be allocated for development in the Local Plan, or that planning permission can be obtained for the proposed development.

How to respond

It is preferred that a site be submitted online using our [online consultation portal](#). There are six sections to the form, progress can be saved and returned to later before it is submitted.

Please submit one form for each site that is being proposed.

Questions marked with an * are required and have to be completed in order to successfully submit a response.

The survey includes a range of questions including free text options to tick boxes and multiple choice questions. Questions that are accompanied by circle icons are single option tick boxes. Questions that are accompanied with square boxes are multiple choice questions.

To submit your site, you must first log in on the [online consultation portal](#) (if you do not already have an account, you will need to register for one). Next click on the Call for Sites consultation event. There will be three 'tabs' at the top of the page:

- **'Survey Details'** – this provides more detail on the consultation and is where copies of any documents that may be relevant can be found
- **'Survey'** – this is where all details relating to the site that is being submitted for consideration can be entered
- **'What People Say'** – this is where other submissions can be viewed

A paper copy of the form can be found on the Council's [Call for Sites webpage](#). Please return it to local.plan@huntingdonshire.gov.uk or return via post to:

Planning Policy,
Huntingdonshire District Council,
Pathfinder House,
St Marys Street
Huntingdon,
PE29 3TN

The consultation runs from: **XX March to 23:59 on X June 2023**

Section 1: Your details

In this section we will ask for details regarding your:

- Name
- Address
- Email
- Telephone number

Section 2: Current Land Status

In this section we will ask for details regarding:

- Site name
- Site location
- Coordinates for the site – see below for details
- Location / site plan - typically 1:1,250 or 1:2,500 scale for larger sites
- Parish(s) the site is located in
- Whether the site is wholly within the administrative boundary of Huntingdonshire
- Size of site – in hectares or square metres
- Land type
- Current use of the site
- Planning history / status – see below for details

Coordinates for the site - you can find GPS coordinates of your site on websites such as google maps or open source Grid Reference Finders such as [UK Grid Reference Finder](#) by hovering over the centre of the site and right clicking the mouse the coordinates will look

similar to this: 52.328150 , -0.18143758 (number of decimal places may be larger than this example) and represent longitude and latitude respectively.

Alternatively Easting and Northing can be provided which will look similar to this 524026, 271563 (Easting, Northing).

Planning history / status - please note down any previous planning applications associated with the site including planning reference numbers, description of application (e.g. what the application was for) and the result e.g. approved, pending decision, refused, withdrawn, allowed on appeal etc.

Also please note down if the site has been submitted for consideration in a previous 'Call for Sites' and include, the site name, reference, previous proposed use and date it was submitted. Include any further information that may be relevant.

Section 3: Landownership and Legal Status

In this section we will ask for details regarding:

- Your relationship with site
- Site ownership
- Land control arrangements
- Whether development is supported by landowners
- Legal restrictions – see below for details
- Site visit
- Site visit contact

Legal restrictions - this could include any covenants that apply to the land. This can help the Council to understand how the site can be used most efficiently to guarantee successful delivery for example by ensuring the site can be developed for its proposed use. If there are legal restrictions on the site please provide as much detail as possible.

Section 4: Proposed Land Use & Delivery

In this section we will ask for details regarding:

- **Intended Use:** We are looking for a variety of sites and uses including but not limited to those set out in the list below. Tick all that apply and also provide the quantum of the proposed use:
 - **Residential**
 - Market and/or affordable housing – stating the number of homes
 - Specialist housing – stating the number of homes
 - Custom and self-build housing – stating the number of plots
 - Gypsy & Traveller – stating the number of pitches
 - Travelling Showpeople accommodation – stating the number of plots
 - Moorings – stating the number of berths

- Nursing and care homes – stating the number of bedspaces
 - **Commercial**
 - Employment – stating the gross floorspace in sqm
 - Retail – stating the gross floorspace in sqm
 - Commercial leisure uses (hotels, gyms, cinemas etc.) – stating the gross floorspace in sqm
 - Logistics, distribution – stating the gross floorspace in sqm
 - **Infrastructure**
 - Supporting infrastructure e.g., schools, community centres – specify the proposed use(s)
 - Health uses – please indicate the gross floorspace in sqm
 - Transport and parking/lorry parking – please indicate the number of hectares
 - Renewable energy – state the type of renewable energy and indicate the number of hectares
 - **Open Space Uses**
 - Natural, green or open spaces for a variety of uses e.g., woodland creation, parks, sports and recreation grounds, allotments etc. - stating the number of hectares
 - Biodiversity net gain opportunities – stating state the number of hectares
 - Land to safeguard against flooding - stating the number of hectares
 - **Other uses**
 - Other intended uses - stating the proposed land use and amount of land
- Reason for submitting the site for the proposed use(s)
 - How the site will be delivered
 - Availability of the site
 - Issues to resolve before development
 - Build out of site

Section 5: Assessment of Site and Constraints

In this section we will ask for details regarding:

- **Access and Servicing**, please identify where possible the availability of the following infrastructure to the site:
 - Gas pipes
 - Mains Water Supply mains
 - Electricity Supply
 - Public highway
 - Digital and telecommunications infrastructure
- **Other constraints**: We will check many constraints such as flooding, heritage assets, nature conservation sites etc. However, if you are aware of any of the following issues which could affect the site being developed please let us know, constraints include:
 - Ransom strips (piece of land owned by someone else which may restrict access to the site)
 - Pylons – on or crossing
 - Contamination

- Lack of Utilities provision
 - Other / Additional information
- **Overcoming constraints:** Please identify what can be done to overcome any constraints that have been identified. Please provide as much detail as possible.

Section 6: Further Evidence

You are welcome to provide any further evidence or technical reports that may have been undertaken to inform the development of the proposed site. This is not obligatory but will help the Council to understand your intentions for development of the site, these could be:

- Air Quality Assessment
- Biodiversity Reports
- Climate change adaptation and mitigation response
- Flood Risk Assessment
- Heritage/ Archaeological Assessment
- Landscape or Townscape Assessment
- Masterplan or Concept Design
- Sequential Test Assessment
- Transport Assessment / Transport Statement
- Tree, Woodland, Hedges and Hedgerows Survey
- Viability Assessment

Once we have completed an initial consideration of your site, we may ask you for further information where this would help with the assessments.